

Visitor Declaration Coronavirus COVID-19
Based on protocols 18 March 2020

Dear Visitor, Guest, or Stakeholder,

Cancer Council Queensland (CCQ) values the health and safety of all of our employees, volunteers, guests, clients and visitors. Given the current risks associated with Coronavirus (COVID-19) pandemic, especially given the demographic and health challenges of people on our sites, we are taking a number of proactive and preventive steps. These steps include a requirement for you to complete this declaration.

Prior to entering CCQ offices, outlets and lodges, or using our Transport Services you are required to confirm that you:

- a) Have not been diagnosed with COVID-19, or, if you have you can show the appropriate medical clearance
- b) Have not returned from overseas travel since midnight on Sunday 15 March 2020.
- c) Have not been in close or casual contact with confirmed persons with COVID-19 in the last 14 days.
- d) Are not feeling unwell with COVID-19 like symptoms such as fever (above 37.5), sore throat, cough or shortness of breath.
- e) Have a reasonable belief that you have not been in contact with any persons who have been confirmed to have contracted the coronavirus (COVID-19).

If you are unable to satisfy any of the points above, we request that you do not visit CCQ's offices outlets and lodges or use our Transport Services until you have received medical clearance.

CCQ is regularly updating our people on COVID-19 and the impacts of the virus. When you are on our site/s we will require you to follow CCQ's directions and advice. This includes, but is not limited to, improved hygiene measures, limiting face to face meetings (or reducing the meeting durations where possible) and signing a declaration form prior to entering the office.

Your CCQ contact is responsible for passing on any changes in the advice provided by CCQ to you. If you have any questions, please do not hesitate to contact your CCQ contact who can liaise with our People (Employment) Team for clarification, as required.

This document will be stored by the People (Employment) Team with normal privacy and confidentiality requirements.

Ms Chris McMillan
CEO

Declaration

By signing this declaration, I am indicating that I satisfy the requirements above as well as understand the requirements to follow reasonable directions from CCQ.

Signature	Date
Name	Phone / Mobile: Email address:

Please return completed Visitor Declaration to ccqpeoplewhs@cancerqld.org.au