

Cancer Research Project Grants

Instructions for Applicants for funding commencing 2019



Cancer Council Queensland invites applications from individuals or research teams for grants in support of research projects in all aspects of cancer, including investigations into the causes and mechanisms of cancer, prevention, treatment and cancer care, and the organization and performance of cancer control services. The purpose of the research project grants program is to build research capacity and improve the quality and quantity of research into cancer.

This document is divided into the following sections:

1. Who can apply? – [PLEASE NOTE THAT THIS HAS CHANGED FROM 2017.](#)
2. Relevance to cancer – priority research areas
3. Duration and size of the grants
4. Application procedures
5. Timeline
6. Enquiries and Contacts

All applications for funding by Cancer Council Queensland are to be submitted and reviewed through the Project Grant funding scheme of the National Health and Medical Research Council (NHMRC). The final funding decision for the Cancer Council Queensland grants remains with Cancer Council Queensland.

Applicants must familiarise themselves fully with the following documents, as failure to follow all the instructions could prejudice the success of an application:

- On the **NHMRC website**:
 - NHMRC Grants & Funding - Apply for funding
- On the **Cancer Council Victoria website**:
 - Application Instructions and key dates
 - Supplementary Questions
- On the **Cancer Council Queensland website**:
 - Cancer Research Project Grants Instructions for Applicants (this document)
 - [Cancer Research Project Grants Conditions of Award](#)

1. WHO CAN APPLY?

PLEASE NOTE: THESE RULES HAVE CHANGED FROM 2017. Please read carefully

Applications for research project grants will be accepted from appropriately qualified researchers who will be conducting the research at a host institution in Queensland. The research to be funded must be sufficiently cancer-related (see Section 2). The institution may be a university, affiliated to a university or major hospital, or an independent medical or scientific research institute.

Persons who are applicants for, or in receipt of, tobacco industry funding are not eligible to apply for, or receive funding from, Cancer Council Queensland. Staff of institutions receiving funding from the tobacco industry will also not be eligible to apply for, or receive funding from, Cancer Council Queensland.

To ensure that Cancer Council Queensland fulfils its aims of supporting cancer research across a broad base in Queensland, and to give new investigators an opportunity for funding, Cancer Council Queensland has established rules concerning the holding of concurrent project grants. Applications that do not comply with the following rules will not be considered for funding. The first listed Chief Investigator is responsible for ensuring that these rules are followed.

- A. . A Chief Investigator (whether listed as the first or other Chief Investigator) who will hold two active CCQ project grants in 2019 is not eligible to submit any CCQ project grant applications in 2018.
- B. A Chief Investigator (whether listed as the first or other Chief Investigator) who will hold one active CCQ project grant in 2019 may submit one only CCQ project grant application in 2018
- C. A Chief Investigator (whether listed as the first or other Chief Investigator) who will hold no active CCQ project grants in 2019 may submit a maximum of two CCQ project grant applications in 2018.
- D. A person may be an Associate Investigator on any number of Cancer Council Queensland grants.
- E. Cancer Council Queensland grants are not to be regarded as supplemental grants for projects funded from other sources. If a project grant substantially similar in aim is funded by another funding body, then the Cancer Council Queensland grant will not be offered or, if already funded, will cease if the other grant is taken up. If application to, or funding by, another body is not declared and subsequently comes to light, this will be taken into consideration, not only in judging the current application, but also when considering any application in future rounds.

2. RELEVANCE TO CANCER

The work to be funded must relate to the causes, prevention, diagnosis or management of cancer. Please indicate in the Supplementary Questions document (see section 4.2 below) which of the following areas (A – I) are addressed in your project grant application. **Clearly state relevant letter(s) and justify each.**

A grant proposal is sufficiently cancer-related that it can be considered for funding by Cancer Council Queensland if any of the following are true. The proposal aims to:

- A. Test clinically a means of diagnosing cancer or assessing cancer risk in an individual, and the major health focus of the study is cancer;***
- B. Test in a pre-clinical model a means of diagnosing cancer or assessing cancer risk in an individual, and the major health focus of the study is cancer;
- C. Test clinically a treatment/therapy/intervention for cancer or for management of a problem experienced by cancer patients as a result of their cancer, and the major health focus of the study is cancer;***
- D. Test in a preclinical model a treatment/therapy/intervention for cancer or for management of a problem experienced by cancer patients as a result of their cancer, and the major health focus of the study is cancer;
- E. In the community or a defined group, evaluate determinants of risk of cancer, or interventions that might reduce the risk of cancer, and the major focus of the study is cancer risk;***
- F. In animals or laboratory work define molecular or cellular mechanisms leading to, or preventing, malignant transformation of cells;
- G. In animals or laboratory work define the molecular or cellular basis of actions of therapies used, or proposed for, treatment of cancer or of complications of cancer;
- H. Examine the psychosocial consequences of cancer at the individual or community level; or***
- I. Examine the effectiveness or optimisation of delivery of cancer services to the community.***

Cancer Council Queensland's policy is to support particular research needs as they emerge, and to support worthwhile research that may have difficulty in receiving funding in terms of priorities set by other funding agencies.

Priority research areas: Cancer Council Queensland's priority research areas for grants commencing in 2019 are listed in bold and italicised above (***A,C,E,H,I***); however, all applications that are sufficiently cancer-related will be considered.

3. DURATION AND SIZE OF THE GRANTS

The grant funding amount is \$100,000 per year, for two years.

4. APPLICATION PROCEDURES

All applications for funding by Cancer Council Queensland or any Cancer Council are to be submitted and reviewed through the Project Grant funding scheme of the National Health & Medical Research Council.(NHMRC).

Applications are comprised of:

- The NHMRC application form, which is to be submitted to the NHMRC (4.1 below).
- The Supplementary Questions document, which is to be submitted to the Cancer Council Australia's National Cancer Research Grants Secretariat (4.2 below)

4.1 The NHMRC Application Process

Visit the NHMRC website for information about applying and for access to the Research Grants Management Scheme (RGMS)

A number of options will be available in RGMS for choosing which funding body (or bodies) your application is submitted to.

4.2 The Supplementary Questions

In addition to the NHMRC application, you will need to complete a set of Supplementary Questions, which will be submitted as a PDF to the Cancer Council Australia's National Cancer Research Grants Secretariat (CancerCouncilGrants@cancervic.org.au).

The Supplementary Questions document is available on the Cancer Council Victoria website.

Please complete the supplementary questions as indicated on the document, and as indicated in the following table:

Supplementary Questions	Guidelines
5. Investigators	For Cancer Council Queensland applicants, the list and sequence of investigators must be the same on both the NHMRC and Cancer Council application.
7. Relevance to the causes, diagnosis, treatment or prevention of cancer.	State which of the criteria for cancer relevance , as listed in section 2 above, is applicable to your project. Clearly state which letter(s) (A – I) apply to your project and justify each (½ page maximum).
9. Specific Cancer Council Queensland criteria.	In your response to this question, please indicate which, if any, of the priority research areas (see Section 2 above) are addressed in your project grant application.

4.3 Submitting the application

After completing both the NHMRC RGMS Project Grant application process and the supplementary questions, submit your application to your institution's research administration officer by your institution's due date. The supplementary questions need to be submitted as a separate PDF file.

For more information on the application process, please see the Cancer Council Victoria website.

5. TIMELINE

Intending applicants need to be aware of the following dates:

Call for NHMRC Project Grant applications open	10 January 2018
Closing date for NHMRC applications	14 March 2018
Closing date for Supplementary Questions	16 March 2018
Applicants will be advised of NHMRC funding outcomes	October 2018
Cancer Councils Research Committee meetings	October/November 2018
Cancer Council Queensland advises applicants of funding outcomes	December 2018 <small>*Timing subject to Cancer Australia funding announcements</small>
Cancer Council Queensland grant payments commence	January 2019

6. ENQUIRIES AND CONTACTS

For enquiries about completing the NHMRC project application form contact:

NHMRC Research Help Centre
9am to 5pm AEDT/AEST Monday to Friday
Phone: 1800 500 983
Or +61 2 6217 9451 for international callers
Email: help@nhmrc.gov.au

For enquiries about Cancer Council Queensland's criteria or completing the supplementary questions please contact:

Research Grants Officer
Cancer Council Queensland
Ph: (07) 3634 5309
Email: researchgrants@cancerqld.org.au