**Reporting period:**

1 January – 31 December

**Due date:**

30 April (of the year following the grant’s completion)

**Instructions for submitting Final Reports:**

Final reports should be submitted electronically to

[ResearchGrants@cancerqld.org.au](mailto:ResearchGrants@cancerqld.org.au)

Reports must be submitted as a PDF document.

Electronic signatures are acceptable.

**Contact:**

Research Grants Officer

Phone: (07) 3634 5309

Fax: (07) 3259 8527

Email: [ResearchGrants@cancerqld.org.au](mailto:ResearchGrants@cancerqld.org.au)

**SECTION 1 - Administration details**

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| **Administering Institution:** |  |
| **Grant ID:** |  |
| **Chief Investigator A:** |  |
| **Title of Research Project:** |  |

**Contact details for Chief Investigator (or project spokesperson if different)**

|  |  |
| --- | --- |
| **Name:** |  |
| **Institution:** |  |
| **Phone:** |  |
| **Email:** |  |

**SECTION 2 – Summary of research and results**

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| **2.1 Project description**  Please explain the purpose of your research (including background and rationale).  Please use language that the general public will understand. Word limit is approx 250 words. |
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| **2.2 Major results of this research project**  As this was the final year of funding, please explain the major results of your research, and what it means for advancing cancer control. Please use language that the general public will understand. Word limit is approx 500 words. |
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| **2.3 Achievements against timetable**  Please advise the achievements of your project against timetable and your strategies for any aspects of the project that are incomplete. |
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| **2.4 Student participation in research**  Please specify the extent (if any) to which higher degree students participated in this research. |
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**SECTION 3 – Publicity, publications and other outcomes**

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| **3.1 Public acknowledgement of Cancer Council Queensland support**  Please note that the Cancer Council Queensland asks all grantees to acknowledge Cancer Council Queensland funding support in all publications, press releases, conference presentations, etc. Please list any opportunities you have taken to acknowledge Cancer Council Queensland support for your research. |
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| **3.2 Publications arising from the grant**  Please list all relevant publications arising from this grant, including those currently in press. |
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| **3.3 Other outcomes arising from this research**  Eg grants arising from this research, invitations to speak, presentations, significant membership, prizes and awards, commercialisation, clinical application, public health application, exceptional scientific contribution. Please advise full details. |
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| **3.4 Additional details or comments**  Please provide any additional details not covered elsewhere in this report.  2 pages maximum. |
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**SECTION 4 – Certification**

I certify that the information contained in this Final Report represents a true account of the status and outcomes of the funded project.

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| **Signature of Chief Investigator A:** | **Date:** |
| **Name of Responsible Officer or delegate:**  **Signature of Responsible Officer or delegate:** | **Date:** |